**Stream 3 – Application Template**

|  |
| --- |
| **All applications must be submitted through the SM Apply system at apply.academic.ubc.ca/.** **This template is for reference purposes only.** |

**Instructions**

**\*Late applications will not be accepted\***

**Indigenous Strategic Initiatives (ISI) Fund Stream 3: Student-led Projects application deadline: 3:00 pm (PST) on Friday, January 12, 2024.**

Stream 3 provides funding for student-led initiatives that address any of the 43 ISP Actions and have impact at any level, including unit, Faculty, department, institution or other. All undergraduate or graduate students are eligible to apply at UBC Vancouver and Okanagan campuses.

If you are a student (undergraduate or graduate) Principal Applicant you will apply to this stream. Proposals submitted to Stream 3 are adjudicated separately from proposals submitted by faculty, staff or post-doctoral fellows to the other two streams. This stream involves just one application stage.

**Funding Limits**

Applicants can request up to $50,000 over the life of the project, from 12 to 18 months, with opportunity for extension, if justified.

***Application Process***

The application for Stream 3: Student-led Projects consists of one stage.

**Principal Applicant**

Principal Applicant must be full-time UBCV/O student in good standing at the time of the application, and during the period of the project cycle. Unofficial transcripts and proof of enrollment are required and can be obtained free of cost in PDF format, from the [Student Service Centre](https://ssc.adm.ubc.ca/sscportal/).

Students must plan to be at UBC for at least one-year of the implementation cycle. Those who are close to graduating should articulate a detailed plan for the project to continue following their graduation.

**Co-Applicant(s)**

UBCV/O faculty, staff, post-doctoral fellows and/or students (cross-campus collaboration is strongly encouraged) and community partners.

**Faculty/Staff Support**

The application must be supported and signed by a Co-Applicant who is a UBC faculty or staff member. A letter of support from the faculty or staff Co-Applicant is required for the proposal to be successful.

**Community Partnerships**

For proposals that include already established Indigenous community partnerships, partner endorsements are required. If applicable, please attach the letter(s) of agreement or support for your project proposal. Your letter(s) must be in PDF format. Note: Letters of endorsement are not required if you are planning to develop a relationship with a community partner during the course of the project.

*If unsure, please refer to these definitions:*

* ***No external engagement anticipated:****Given the nature of the project, no partnership with an Indigenous community is intended or anticipated in the course of this project.*
* ***Aspirational partnership*:*A*** *relationship with at least one Indigenous community partner(s) is intended during the course of the funding period.*
* ***Established partnership:****The Principal Applicant or Co-Applicant(s) already have an ongoing collaboration with an Indigenous community.*

**All Indigenous Strategic Initiatives (ISI) Fund Stream 3 applications must be submitted by 3:00 pm (PST) on Friday, January 12, 2024.**

* Before proceeding, please read all ISI Fund criteria and application instructions at: <https://isp.ubc.ca/implementation/isi-fund/funding-streams/>
* Applications should be written in language that is understandable to a non-specialist.
* The ISI Fund online application system is plain text. You will not be able to add tables, graphs, or charts in your proposal.

**Application Form for “ISI Fund Cycle 3: 2023-2024 Stream 3”**

**Project Title (200 characters max.)**Do not use all-caps.

**Project Team and Relationships**

***Required: Co-applicants must have provided their informed consent to be a part of this project.***

**Principal Applicant**

*For administrative purposes, there must be one Principal Applicant who is a full-time UBC graduate or undergraduate student in good standing at either the UBC Okanagan or UBC Vancouver campus.*

Principal Applicant’s Name

Principal Applicant’s Level of Study

Principal Applicant’s primary (UBC)
email address
*(e.g. jane.doe@ubc.ca)*

Principal Applicant’s Faculty, College,
or administrative unit

If other, please specify

Is the Principal Applicant a full-time student in good standing at the time of application?

* Yes

**Principal Applicant’s Expected Graduation Date**

Students must plan to be at UBC for at least one-year of the implementation cycle. Those who are close to graduating should articulate a detailed plan for the project to continue following their graduation. Please let us know your planned date of graduation and your plans for who will take over if you will graduate within the implementation time-frame of your project.

**How many co-applicants would you like to add to this application?**

Principal applicants may add up to five co-applicants to each project, given that these co-applicants have provided their informed consent to be a part of this project.

* 1
* 2
* 3
* 4
* 5

**Project Team and Relationships**

***Required:****Co-applicants must have provided their informed consent to be a part of this project****.***

**Faculty/Staff Co-Applicant**

*Please indicate the faculty or staff member who will be the primary Co-Applicant on this project. A faculty/staff Co-Applicant support letter is required for your application to be accepted.* ***Required:****Co-applicants must have provided their informed consent to be a part of this project.*

Co-Applicant’s Name

Co-Applicant’s Role

Co-Applicant’s title(s)
*(e.g. Assistant Professor, Instructor,
Professor of Teaching, etc.)*

Co-Applicant’s primary (UBC)
email address
*(e.g. jane.doe@ubc.ca)*

Co-Applicant’s Faculty, College,
or administrative unit

If other, please specify

**Co-Applicant #2 (optional)**

*Up to five co-applicants can be included.****Required:****Co-applicants must have provided their informed consent to be a part of this project.*

Co-Applicant’s Name

Co-Applicant’s Role

Co-Applicant’s title(s)
*(e.g. Assistant Professor, Instructor,
Professor of Teaching, etc.)*

Co-Applicant’s primary (UBC)
email address
*(e.g. jane.doe@ubc.ca)*

Co-Applicant’s Faculty, College,
or administrative unit

If other, please specify

**Co-Applicant #3 (optional)**

*Up to five co-applicants can be included.****Required:****Co-applicants must have provided their informed consent to be a part of this project.*

Co-Applicant’s Name

Co-Applicant’s Role

Co-Applicant’s title(s)
*(e.g. Assistant Professor, Instructor,
Professor of Teaching, etc.)*

Co-Applicant’s primary (UBC)
email address
*(e.g. jane.doe@ubc.ca)*

Co-Applicant’s Faculty, College,
or administrative unit

If other, please specify

**Co-Applicant #4 (optional)**

*Up to five co-applicants can be included.****Required:****Co-applicants must have provided their informed consent to be a part of this project.*

Co-Applicant’s Name

Co-Applicant’s Role

Co-Applicant’s title(s)
*(e.g. Assistant Professor, Instructor,
Professor of Teaching, etc.)*

Co-Applicant’s primary (UBC)
email address
*(e.g. jane.doe@ubc.ca)*

Co-Applicant’s Faculty, College,
or administrative unit

If other, please specify

**Co-Applicant #5 (optional)**

*Up to five co-applicants can be included.****Required:****Co-applicants must have provided their informed consent to be a part of this project.*

Co-Applicant’s Name

Co-Applicant’s Role

Co-Applicant’s title(s)
*(e.g. Assistant Professor, Instructor,
Professor of Teaching, etc.)*

Co-Applicant’s primary (UBC)
email address
*(e.g. jane.doe@ubc.ca)*

Co-Applicant’s Faculty, College,
or administrative unit

If other, please specify

**Other Project Team Members**

*Please detail any other Co-Applicants or community partners who will assist in the completion of the project and indicate the nature of the relationship next to their name.*

***Required:****Project team members must have provided their informed consent to be a part of this project.*

**Project Overview**

**Indigenous Strategic Plan (ISP) Action Alignment (250 words max.)**

Please list the [Indigenous Strategic Plan Actions](https://isp.ubc.ca/implementation/the-action-plan/) most relevant to your proposal. Projects must align with at least one of the 43 actions of the Indigenous Strategic Plan.

**Short Project Description (350 words max.)**

*What are you proposing to do or change with this project? Briefly explain the project and how it will contribute to the implementation of the*[*UBC's Indigenous Strategic Plan*](https://isp.ubc.ca/files/2021/09/UBC.ISP_StrategicPlan2020-SPREAD-Borderless-REDUCED.pdf)*.*

**High-level Approach/Project Activities (250 words max.)**

*How will you undertake this project? What support resources will you need to develop this project?*

**Evaluation Criteria (250 words max.)**

*How will you measure the success or performance of this project?*

**Prior Funding Applications**

Have you previously applied for the Indigenous Strategic Initiatives Fund?

* Yes
* No

If yes, please detail how this application differs from previous applications.

**Project Budget and Funding Overview**

It is extremely important that this funding not act as a substitute for core funding from Faculties and units. The implementation of the ISP is the responsibility of everyone at UBC and as such Faculties and units are expected to develop and set aside their own funds for their ISP initiatives/projects.

**Funding Requested from the Indigenous Strategic Initiatives Fund**

*What is the estimated budget for this project?*

*Projects can request up to $50,000 over the life of the project, from 12 to 18 months, with opportunity for extension, if justified. Please review the*[*Eligible and Ineligible Expenses*](https://isp.ubc.ca/implementation/isi-fund/process-timelines-budgets/)*and*[*Frequently Asked Questions*](https://isp.ubc.ca/implementation/isi-fund/funding-faqs/)*and keep in mind that the ISI Fund Stream 3: Student-led Projects stream is not intended to fund research.*

***This field must be a numerical amount in dollars -- without commas -- and with optional cents.***

|  |  |  |  |
| --- | --- | --- | --- |
|  | Budget Item | Fiscal Year 1 | Fiscal Year 2 (optional) |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |
| 9 |  |  |  |
| 10 |  |  |  |
| 11 |  |  |  |
| 12 |  |  |  |
| 13 |  |  |  |
| 14 |  |  |  |
| 15 |  |  |  |

**Optional: Additional Budget Items (optional)**

*If your application includes budget items that did not fit in the table above, please list them here:
Remember to include their cost in your total project budget****.***

**Total Project Budget**

 Projects can request up to $50,000 over the life of the project.

$