**Indigenous Strategic Initiatives (ISI) Fund** - **Call for Proposals**
**Submission Deadline:** **3:00 PM (PST) on Thursday, January 27, 2022**

**Stream 3: Student-led Projects - Application template**

This template is intended to support offline work prior to final submission, which occurs through the online application form at <https://apply.academic.ubc.ca/prog/isi-fund-s3>.

Questions should be directed to isp.funding@ubc.ca

**Project Title (200 characters max.)**

*Do not use all-caps.*

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**Principal Applicant’s Full Name**

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**Principal Applicant’s Primary Email Address:**

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Is the principal applicant an undergraduate or graduate student?
[ ]  Undergraduate

[ ]  Graduate

Principal Applicant’s program and Faculty:

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**Student status**

Is the principal applicant a full-time student and in good standing at the time of the application?

[ ]  Yes

**Graduation Date***Students must plan to be at UBC for at least one-year of the implementation cycle.* *Those who are close to graduating should articulate a detailed plan for the project to continue following their graduation. Please let us know your planned date of graduation and your plans for who will take over if you will graduate within the implementation time-frame of your project.*

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**Faculty/Staff Co-Applicant***Please indicate the faculty or staff member who will be the primary Co-Applicant on this project. Faculty/Staff Co-Applicant support letter is required for your application to be accepted.*

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**Other Team Members or Partners***Please detail any other Co-Applicants or community partners who will assist in the completion of the project and indicate the nature of the relationship next to their name.*

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**Indigenous Strategic Plan (ISP) Actions (250 words max.)***Please identify which ISP actions your proposal aligns with (applicants must select at least one)*

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**Short Project Description (350 words max.)**

*What are you proposing to do or change with this project? Briefly explain the project and how it will contribute to the implementation of the* [*UBC’s 2020 Indigenous Strategic Plan*](https://isp.ubc.ca/files/2021/09/UBC.ISP_StrategicPlan2020-SPREAD-Borderless-REDUCED.pdf)*.*

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**High-level Approach/Project Activities (250 words max.)**

*How will you undertake this project? What support resources will you need to develop this project?*

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**Evaluation Criteria (250 words max.)**

*How will you measure the success/performance of this project?*

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**Funding Request**

*What is the estimated budget for this project? Projects can request up to $50,000 over the life of the project, from 12 to 18 months, with opportunity for extension, if justified.*

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**Attachments**

For the Principal Applicant, please also attach your:

**Unofficial Transcripts**

Students must demonstrate that they are in good academic standing at the time of submission of this application, by uploading an unofficial transcript. The unofficial transcript can be obtained free of cost in pdf format, from the [Student Service Centre](https://ssc.adm.ubc.ca/sscportal/).

**Proof of Enrolment**

Students must demonstrate that they are an active student at UBC by submitting a proof of enrolment letter. This letter can be downloaded, free of cost, from the [Student Service Centre](https://ssc.adm.ubc.ca/sscportal/).

**Faculty/Staff Support Letter**

Please attach the faculty/staff Co-Applicant support letter. It must be one single file in PDF format.

**Community Partnerships** (optional)

For proposals that include already **established** Indigenous community partnerships, partner endorsements are required. If applicable, please attach the letter(s) of agreement or support for your project proposal. Your letter(s) must be in PDF format. Note: Letters of endorsement are not required if you are planning to develop a relationship with a community partner during the course of the project.

*If unsure, please refer to these definitions:*

* ***No external engagement anticipated:*** *Given the nature of the project, no partnership with an Indigenous community is intended or anticipated in the course of this project.*
* ***Aspirational partnership***: *A relationship with at least one Indigenous community partner(s) is intended during the course of the funding period.*
* ***Established partnership:*** *The Principal Applicant or Co-Applicant(s) already have an ongoing collaboration with an Indigenous community.*

**Project Budget**

A project budget in MS Excel file format must be included with your proposal. Please use and attach the Budget document provided on the [ISI Fund website](https://isp.ubc.ca/implementation/isi-fund/funding-streams/stream-3-student-led-projects/), under ‘Templates’.